|  |  |
| --- | --- |
| **PLEASE COMPLETE AND RETURN ALONG WITH YOUR APPLICATION FORM**  Application No: \_\_\_\_\_\_\_\_  (Please note these criteria will be verified throughout the recruitment process) | |
| We want to compare your experience, skills and knowledge with the requirements of the post. You should therefore demonstrate and evidence how you meet each criterion. The Selection Panel may consider candidates, who do not meet all of the requirements, therefore you should ensure you complete all sections. | |
| EXPLAIN HOW YOU MEET THIS CRITERIA (Provide specific examples for each criterion) | |
| **SECTION 1 - ESSENTIAL** | |
| **1. Evidenced** | |
| Relevant Accounting Qualification, minimum HNC (SCQF Level 7) or equivalent. |  |
| Evidenced significant finance experience |  |
| **2. Self-Assessment** |  |
| Experience in the preparation of financial management reports including interrogation of results. |  |
| Evidenced budgeting experience. |  |
| Strong ICT Skills: expert knowledge of Microsoft excel, housing management & finance systems. |  |
| Line management experience or mentoring |  |
| Sound knowledge of fraud and ICT security risks |  |
| Excellent planning, organisational, and performance management skills |  |
| Team Working: Proactively engages with colleagues to deliver strategic objectives |  |
| Commitment to GWHA values |  |
| **SECTION 2 - DESIREABLE** | |
| Knowledge of the core elements of an IT Strategy |  |
| Demonstrable understanding and experience of the RSL sector. |  |
| Debt Management Systems experience. |  |
| Rent accounting |  |