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| **PLEASE COMPLETE AND RETURN** (Please note these criteria will be verified throughout the recruitment process)We want to compare your experience, skills and knowledge with the requirements of the post. You should therefore demonstrate and evidence how you meet each criterion. The Selection Panel may consider candidates, who do not meet all of the requirements, therefore you should ensure you complete all sections. |
| EXPLAIN HOW YOU MEET THIS CRITERIA: (Provide specific examples for each criterion) |
| **SECTION 1 - ESSENTIAL**  |
| 1. **Evidenced**
 |
| Further educated to SCQF Level 9 or above and/or will have significant demonstrable experience of RSL reporting requirements or if operating out with the RSL sector will have relevant experience of quality management /performance excellence frameworks |  |
| 1. **Self-Assessment**
 |  |
| ICT: accomplished reporting andpresentation skills |  |
| High degree of accuracy andattention to detail |  |
| Excellent Communication & Interpersonal skills |  |
| Experience of FOI and GDPR compliance requirements |  |
| Highly organised with focus onorder and quality |  |
| Accomplished analytical and research skills |  |
| Performance driven |  |
| Committed to GWHA values: Inclusive, Considerate, Accountable, Resourceful, Ethical |  |
| **SECTION 2 – DESIRABLE**  |
| 1. **Evidenced**
 |
| Quality management/audit qualification and/or experience  |  |
| 1. **Self Assessment**
 |  |
| Experience of delivering service improvement projects |  |
| Experience of preparing and delivering training |  |
| Experience of assembling and leading inter-disciplinary teams |  |
| Knowledge of Housing Management Software |  |
| Responsibility for corporate communications (including social media / website)  |  |

(please use a separate sheet if necessary)