

ROUTE 1 - GW Policy / Existing Contracts (effective 3rd April 2024)

Report 14, appendix 2

Is there scope to use an existing GW contract?

YES

NO

SPECIALIST?

Limited marketplace service provision / unusual in nature, incumbent knowledge of GW, Pilot initiative, or supported business.

REFER TO CONTRACT RATES AND REVIEW AGAINST THE VALUE OF PROPOSED WORKS & DELEGATED AUTHORITIES¹.

Response Repair and Voids	< £5k	WO to Contractor
	£5k - £7.5/10k	B'case to LM: WO
	£7.5/10k - £25k	x2 price B'case to D: WO
	>£25k	See "NO"

Common Repair Lots 3&4 (subject to GWEn)	< £5k	WO to Contractor
	£5k - £7.5/10k	B'case to LM: WO
	£7.5/10k - £25k	x2 price B'case to D: WO
	>£25k	See "NO"

All Other works (subject to GWEn)	< £2.5k	WO to Contractor
	£2.5k - £5k	B'case to LM: WO
	£5k - £15k	B'case to D / CE: WO
	>£15k	See "NO"

< £7.5/10k	B'case to LM: WO
	B'case to D: Mini Comp (PCS Quick Quote) / "Contracts" / approved framework
	B'case to CE: Open PIN, PCS Quick Quote
	see Route 2

< £7.5/10k	B'case to LM: WO
£7.5/10k to £25k	B'Case to D: WO
£25k - £40k	B'Case to CE: WO
>£40k	B'Case to MC: WO

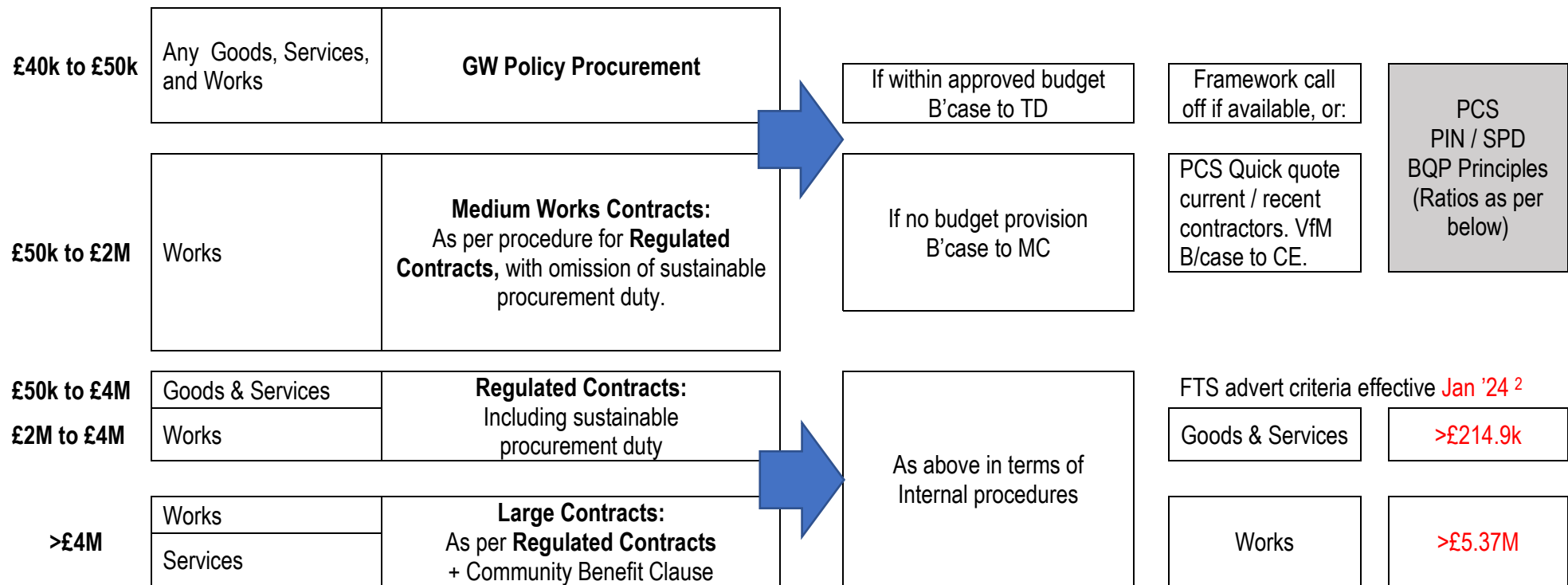
- NOTES**
- Existing Contracts can be used where "all other works" proposed are within the reasonable scope and definition the original specification / contract term.
 - Contracts and Frameworks list is not exhaustive – correct April 2024.
 - Contractors may be used in "Specialist" circs where <12 months of previous contract.
 - Direct award is permissible following an unsuccessful advertised bidding opportunity / priority service need subject to approval within "specialist" Delegated Authority criteria / overall budget.
 - Where utilising brokers / consultants for specialist procurement, GWHA P&P apply.

Abbreviations	B'case	Business Case
	CE	Chief Exec
	Comp	Competition
	CoO	Co-Ordinator
	D	Director (Technical / Services/ Corporate)
	SPD	Standard Procurement Document
	LM	Line Manager (Technical / Repairs / Estates)
	PCS	Public Contracts Scotland
	PIN	Prior Information Notice
	WO	Work Order
BQP	Balance of Quality & Price	

Existing Contracts		Approved Frameworks
Response Repair	GAS Response Repair	Scotland Excel (SE)
Environmental Services	Close Cleaning	Procurement for Housing (PfH)
Major Works Contracts as available		Scottish Procurement Alliance (SPA)
Roof & Gutter	Roof Safety	City of Edinburgh Council
Lift Maintenance	CCTV Maintenance	Consultant Services (CEC)
Tree Works		City of Edinburgh Council
IT Services	Legal Services	Wheatley Group (WG)
New Build		Partnership for Procurement (P4P)

¹ MC 02/04/24

ROUTE 2 - GW Policy / Subject to Procurement Reform (Scotland) Act 2014



Notes: FTS (Find a Tender Service) replaced OJEU – Official Journal of European Union effective 1st Jan 2021 upon UK leaving EU. FTS projects advertised through Public Contract Scotland online portal. £ Thresholds reviewed every 2 years, from Jan 2022. Inclusive of VAT.

Commodity / Service Type	Description	Suggested Price / Quality Ratio
Routine	• Low Value/High Volume • Many Existing Alternatives	80:20
Leverage	• High spend area • Many Sources of Supply • Commercial involvement can influence price	60:40
Strategic	• Strategic to Operations. • Few Sources of Supply • Large Spend Area, • Specification may be complex	60:40; 50:50; 40:60
Bottleneck	• Few Sources of Supply and alternatives available • Complex specifications • If supply fails, impact on organisation could be significant	40:60; 10:90

² www.gov.scot/publications/public-procurement-updates-to-procurement-thresholds-sppn5-2023/