

**MINUTE OF GWHA MANAGEMENT COMMITTEE MEETING HELD ON WEDNESDAY 22 JUNE 2022
AT 5.30PM, THE SALVATION ARMY CHURCH AND COMMUNITY CENTRE, 1 HOULDSWORTH ST, ANDERSTON,
GLASGOW, G3 8ED**

PRESENT:

Nicola Adams
Anila Ali
Steve Bruce
Anne Campbell
Issie Gracie
Joe Heaney (Chairperson)
Nina MacNeill
Joginder Makar
Amy Robertson
Billy Robertson
Yushin Toda

ATTENDING:

Elaine Travers, Chief Executive
Iain Nicholl, Corporate Director
Daniel Wedge, Technical Director

APOLOGIES:

LEAVE OF ABSENCE:

OBSERVERS:

WELCOME

- 1.0 The Chairperson noted apologies, introduced and welcomed all MCMs to the meeting, and confirmed the order of business. The general interest of Tenant Members, and GWEn service users, along with the specific interests of Elaine Travers, Anila Ali and Anne Campbell¹ as GWEn Board Members were noted. The Chairperson reminded Members of the Code of Conduct and meeting etiquette, specifically that questions are directed through the Chair; that discussions are professional and constructive; and that decisions are taken in the best interests of tenants and service users. Members were mindful of their responsibilities as Trustees, accordingly, the Secretary confirmed it was appropriate that Members did not withdraw from the meeting.

CORPORATE

2.0 Minutes

2.1 Management Committee Meeting: 14 June 2022

2.1.1 Adoption of Minute

The minute of the meeting was accepted unanimously as a correct record, without amendment; proposed by A Campbell and seconded by N MacNeill.

2.1.2 Matters Arising

There were none.

2.2 Audit Sub Committee Meeting: 7 June 2022

2.2.1 Adoption of Minute

Subject to amendment to note Y Toda chaired the meeting in the absence of I Gracie (Convenor), the minute was accepted unanimously as a correct record; proposed by N MacNeill and seconded by Y Toda.

2.2.2 Matters Arising

Item 3.2 Risk Registers: 2 factor authentication

MCMs were advised that the software required to meet the insurer's requirements to mitigate fraud risk had now been installed.

¹ Pending

2.3 MC Action Plan Compliance

2.3.1 **REDACTED**

3.0 Governance

3.1 Execution Of Documents

There were none.

3.2 Registers: Compliance Reporting

As per reporting to the MC meeting 17/05/22

3.4 SHR engagement plan compliance

As per MC report 17/05/22, and verbal update to the MC meeting 21/06/22 on NE 1004349.

4.0 Technical

4.1 Procurement Report – Fire and Electrical safety

Report No.1 was considered, and contractor appointments confirmed in line with procurement policy and procedures, regulatory compliance and critical path delivery towards SHQS compliance. MCMs welcomed procurement efficiencies, agreeing delegated authority to the CEO for reallocation towards other priority PDP initiatives within the overall approved budget for the year.

OTHER BUSINESS

5.0 **Any Other Urgent Business**

There was none.

6.0 **Items For Future Agendas**

Amended to note: Procurement Report: Financial Auditing Services T: 23/08/22

10.0 **Date Of Next Meeting**

Post AGM: 22 June 2022

MC/Staff Social Event: 13 July 2022

CLOSE