

**MINUTE OF GWA MANAGEMENT COMMITTEE MEETING HELD ON WEDNESDAY 23 JUNE 2021
AT 5.15 PM, Pre AGM, VIA VIDEO CONFERENCE**

PRESENT:

Anne Campbell
Issie Gracie
Joe Heaney Chairperson
Nina MacNeill
Joginder Makar¹
Susan Mosedale
Yushin Toda
Anila Ali
Billy Robertson

ATTENDING:

Elaine Travers, Chief Executive
Iain Nicholl, Corporate Director
Jen Barrow, Services Director

APOLOGIES:

LEAVE OF ABSENCE:

OBSERVERS:

WELCOME

- 1.0** The Chairperson noted apologies, introduced and welcomed all Committee members to the meeting. The general interest of Tenant Members, and GWEn service users, along with the specific interests of E Travers and S Mosedale as GWEn Board Members were noted. Members were mindful of their responsibilities as Trustees, accordingly, the Secretary confirmed it was appropriate that Members did not withdraw from the meeting. In line with the Rules, Members acknowledged that Office Bearers would stand down immediately prior to the AGM; with the Chairperson continuing until conclusion of the MC elections and AGM business.

CORPORATE

2.0 Minutes

2.1 Management Committee Meeting: 15 June 2021

2.1.1 Adoption of Minute

The minute of the meeting was unanimously accepted as a correct record, without amendment; proposed by S Mosedale and seconded by N MacNeill.

2.1.2 Matters Arising

There were no matters arising.

2.2 Audit Sub Committee Meeting: 15 June 2021

2.2.1 Adoption of Minute

The minute of the meeting was unanimously accepted as a correct record, without amendment; proposed by Y Toda and seconded by N MacNeill.

2.2.2 Matters Arising

3.1 Internal Financial Controls Compliance/Delegated Authority Review

Members noted an amendment to the compliance checklist to align with MC approval² for deferment of the 5-year plan review from June to August 2020.

3.0 Governance

3.1 Execution Of Documents

There were none

3.2 Registers: Compliance Reporting

Verbal Report No. 2 was considered, with Members noting SHR closure of NEs 22132 and 22167,

¹ Item 3.4-7.0

² MC Meeting 23/06/20

subject to further reporting to the SHR in the event of developments in either case. Members also received a verbal update to NE 1004349, namely Office Bearer (OB) consideration³ of the ACS H&S audits: confirming regulatory compliance in respect of legionella and asbestos management; and with OBs welcoming ACS' formal acknowledgment of the "commitment and allocation of resources to the assessment and management of risk assessment (being) impressive" and with evidence of "high level governance (such as the regular reviewing of data sources)". With a priority focus on tenant and resident safety, and in the context of the robust governance driver, Members endorsed the OB decision to enquire with ACS their availability to accelerate their suggested improvement actions, on behalf of GWHA, with the aim of introducing at the earliest opportunity the enhanced management systems consistent with the "significant advancements in these areas in recent years".

There were no data breaches or payments and benefits to report, and planned reporting against the SAR, FOI and EIR Registers in August was acknowledged.

- 3.3 Procurement Report: Buildings Insurance
Report No. 3 was considered, with Members acknowledging the outcome of the procurement process for the appointment of insurance services on a 5 year term (3 + 2 years subject to KPIs) in line with delegated authority and rolling budget provision. The context to the policy variations were noted, with confirmation that MC Members are welcome, but not required, to attend tender openings.
- 3.4 GCC Programme Agreement 2021/22: Approval
Report No.4 was considered, with Members acknowledging £4.175m of GCC's total funding allocation of £120.5m had been assigned for Dover Street; and for the progression of planning and procurement for the Corunna Street development. The sum of £30k was confirmed separately for Stage III medical adaptations. Members approved the Programme Agreement 2021/22 and delegated authority to the Chief Executive to sign on behalf of the Management Committee.

SERVICES

4.0 Property Services

- 4.1 Asset Management Strategy: Commercial Unit EOI⁴
Report No.5 was considered. Whilst encouraged by the external interest, in the context of the marketing advice, and the Strategy Review discussions around GW's future service provision, Members remained comfortable with their previous decision to revisit cQ3.

OTHER BUSINESS

5.0 Any Other Urgent Business

- 5.1 Dover Street: Revised Offer of Grant
Members acknowledged the increase of £224k grant funding in the revised offer, and delegated authority to the Chief Executive to accept, subject to confirmation of compliance.

6.0 Items For Future Agendas

Back-court Improvement Projects T: Sept 2021

7.0 Date Of Next Meeting

23 June 2021 Post AGM, 7.30pm

CLOSE

³ Meeting 22/06/21

⁴ Expression of Interest

