

**MINUTE OF GWA MANAGEMENT COMMITTEE MEETING HELD ON TUESDAY 27 APRIL 2021
AT 6:00 PM, VIA VIDEO CONFERENCE**

PRESENT:

Anne Campbell
Issie Gracie
Joe Heaney Chairperson
Joginder Makar
Susan Mosedale
Yushin Toda
Anila Ali
Billy Robertson

ATTENDING:

Elaine Travers, Chief Executive
Iain Nicholl, Corporate Director
Daniel Wedge, Technical Director¹

APOLOGIES:

LEAVE OF ABSENCE:

Nina MacNeill

OBSERVERS:

WELCOME

- 1.0 The Chairperson noted apologies, introduced and welcomed all Committee members to the meeting. The general interest of Tenant Members, and GWEn service users, along with the specific interests of Elaine Travers and Susan Mosedale as GWEn Board Members were noted. Members were mindful of their responsibilities as Trustees, accordingly, the Secretary confirmed it was appropriate that Members did not withdraw from the meeting.

CORPORATE

2.0 Minutes

2.1 Management Committee Meeting: 30 March 2021

2.1.1 Adoption of Minute

The minute of the meeting was unanimously accepted as a correct record, without amendment; proposed by A Ali and seconded by I Gracie.

2.1.2 Matters Arising

There were no matters arising.

2.1 Audit Sub Committee Meeting: 30 March 2021

2.1.1 Adoption of Minute

With amendment to note J Makar's apologies, and accepting the Meeting as quorate², the Minute was unanimously accepted as a correct record, proposed by Y Toda and seconded by I Gracie.

2.1.2 Matters Arising

There were no matters arising.

3.0 Governance

3.1 Execution Of Documents

There were none.

¹ Items 1.0-3.3

² Audit Sub-Committee Members Memo 26/04/21

3.2 Membership Applications

Report No.1 was considered. The Category C application was approved as per the Membership Panel recommendation; and the Category A applications were approved in line with Policy.

Name	Address	Share
PERSONAL DATA REDACTED	PERSONAL DATA REDACTED	PERSONAL DATA REDACTED
PERSONAL DATA REDACTED	PERSONAL DATA REDACTED	PERSONAL DATA REDACTED
PERSONAL DATA REDACTED	PERSONAL DATA REDACTED	PERSONAL DATA REDACTED

3.3 Registers: Notifiable Events / Data Breaches / Payments and Benefits

Report No. 3 was considered, with Members acknowledging from NE 1003649 the marginal increase in rent arrears and staff absence levels, and the ongoing external/covid impact on voids/relets.

The NE report 1004349 was then considered in some detail, with Members discussing the key points expected within the architect's pending report, including confirmation of omitted fire stopping detail; dubiety over the suitability of the GCW system; and concerns over the integrity of the glass: with Members acknowledging this combination of factors would influence the future options appraisal. The ACS report that "GW/GWEn is taking all reasonable steps to properly address the (fire risk) issue" was welcomed, and the associated further actions to enhance the safety controls was considered to be appropriate and proportionate. Progress against the Action Plan, including the independent Governance and H&S investigations was acknowledged; the intended update to incorporate completion dates/data for the actions was noted; confirmation of planned training/awareness for existing and new MC members was agreed; and the priority response to the H&S matter was commended.

There were no data breaches or payments and benefits to report.

3.4 Pre AGM formalities & MC Competencies

Report No. 3 was considered, with Members confirming the following arrangements for the 43rd AGM scheduled for Wednesday, 23/06/21:

1. Members standing down / seeking re-election: J Makar, Y Toda and J Heaney;
2. At the MC Meeting 30/03/21, MC endorsement of Members with greater than 7 years' service: Y Toda and J Maker.
3. Nominations for the MC to be received from GWHA Members up until 14/06/21; with nominations encouraged from underrepresented groups and/or from members complementing existing skills/experience.
4. A preference for a physical venue, with flexibility to accommodate a hybrid and/or virtual AGM in line with emerging Government advice and availability of venues.
5. Target issue dates, including invitation issue 21 days prior to the Event.

Members acknowledged the potential for an election of MC Members, and noted plans to obtain legal advice to inform voting arrangements in the event of a virtual/hybrid meeting.

3.5 Corporate Plan 2021/22 (for review/approval)

Report No.4 was considered and the Corporate Plan approved, subject to MC review of section 7.2 Asset Management text at MC 18/05/21 (Matters Arising) specifically to ensure no ambiguity between SHQS / EESSH³ commentary; and with agreement to review the relevance of historical trends/references for the 2022/23 Plan. Members acknowledged that the Plan and Initiatives, which were set to reflect an inevitable period of recovery from the wide reaching impact of the global pandemic, and against a backdrop of cautious optimism for the resumption of services; would require ongoing monitoring and review to ensure the association's journey towards *shaping thriving communities* remains appropriate and proportionate. The importance of delivering on historical service initiatives was reinforced; and it was confirmed that progress in these areas would be monitored via the routine Procurement Delivery Plan, and through 6-monthly reporting against the initiatives.

³ SHQS: Scottish Housing Quality Standard, EESSH: Energy Efficiency Standard for Social Housing.

3.6 MC Appraisals Framework: Board Performance
Report No.5 was considered, with Members agreeing reasonable performance/trends/responses in the context of a year dominated by covid; restricted service provision; the limitations of virtual meetings; the varying levels of experience; and the influence of the recent SHR⁴ Notifiable Event. Areas for improvement/action were agreed, in particular enhanced reporting of investigations into matters raised by Members, examples of which were referenced as data breaches, and the emergency call-out arrangements over the festive period 2020/21.

3.7 ICT Strategy Review and Compliance
Report No.6 was considered. Members noted performance against the 2020-25 strategy and approved the 2021-26 strategy, including the carry forward of low risk initiatives from 2020/21.

4.0 Finance

4.1 Audit Plan

Report No.7 was considered, with Members noting the audit plan process for 2020/21, specifically the approval of the audited accounts at MC Meeting 15/06/21.

OTHER BUSINESS

5.0 ANY OTHER BUSINESS

5.1 SFHA manifesto for the 2021 Scottish Parliament Elections (Info)

Members noted Report No 8 for information. Member query regarding SFHA membership criteria was noted for investigation.

5.2 Anti-social Behaviour (ASB)

Members acknowledged the recent threats and harassment levelled at GW residents challenging the inappropriate behaviour of crowds emanating from Kelvingrove Park, with agreement that GWHA explore with relevant partner agencies (CRU/police/Councillors) the potential for CCTV and other preventative measures and action.

6.0 Items For Future Agendas

Major Repairs Policy 15/06/21

Communications Strategy Compliance and Review 24/8/21

Social Media Strategy Compliance and Review 24/8/21

7.0 Date Of Next Meeting

18 May 2021

CLOSE

⁴ Scottish Housing Regulator