

**MINUTE OF GWHA MANAGEMENT COMMITTEE MEETING HELD ON TUESDAY 30 MARCH 2021
AT 6:00 PM, VIA VIDEO CONFERENCE**

PRESENT:

Issie Gracie
Joe Heaney Chairperson
Joginder Makar
Susan Mosedale
Yushin Toda
Anila Ali
Billy Robertson

ATTENDING:

Elaine Travers, Chief Executive
Iain Nicholl, Corporate Director¹
Daniel Wedge, Technical Director²

APOLOGIES:

Nina MacNeill
Anne Campbell

LEAVE OF ABSENCE:

OBSERVERS:

WELCOME

- 1.0 The Chairperson noted apologies, introduced and welcomed all Committee members to the meeting. The general interest of Tenant Members, and GWEn service users, along with the specific interests of Elaine Travers and Susan Mosedale as GWEn Board Members were noted. Members were mindful of their responsibilities as Trustees, accordingly, the Secretary confirmed it was appropriate that Members did not withdraw from the meeting. Nina's recent family bereavement was noted, with Members passing on their condolences; and with a 3-month leave of absence agreed as a precautionary measure.

CORPORATE

2.0 Minutes

2.1 Management Committee Meeting: 23 February 2021

2.1.1 Adoption of Minute

The minute of the meeting was unanimously accepted as a correct record, without amendment; proposed by J Makar and seconded by A Ali.

2.1.2 Matters Arising

There were no matters arising.

3.0 Governance

3.1 Execution Of Documents

Members noted the Disposition in favour of PERSONAL DATA REDACTED in respect of flat 1/1 at 114 Berkeley Street, Glasgow G3 7HY for the sum of PERSONAL DATA REDACTED in line with the Asset Management Strategy (Acquisitions and Disposals Framework) and previous consents. Separately, Members approved the disposal of an additional 50% share of the property (to 75%) at Flat 2/2, 171 University Avenue, Glasgow, G12 8PW to the current sharing owner PERSONAL DATA REDACTED, as per the terms of the Shared Ownership Agreement.

3.2 Membership Applications

Members considered Report No.2, and, in line with the Membership Policy, delegated authority to the Chairperson to appoint a Membership Panel to consider and make recommendation on the Category C application from Committee Training Forum member PERSONAL DATA REDACTED

¹ Items 1.0-4.0

² Items 1.0-3.3 and 5.0

- 3.3 **Registers: Notifiable Events / Data Breaches / Payments and Benefits**
Report No. 3 was considered. Members discussed NE 1003649, welcoming early signs of recovery in rent collection performance, and noting proactive engagement with contractors and utility companies to address the ongoing covid-impact on voids/relets. Members agreed there was value in retaining the regular reporting against this NE, subject to review September 2021.
- Members moved to consider NE 1004349, discussing the pre-NE timeline, the Action Plan and Risk Management updates. The Office Bearer appointment of independent consultants for the NE and H&S review was endorsed; and the further actions and delegated authorities to ensure advancement of works as a priority were approved. A brief supplementary presentation opened the discussion on the impending 2021/22 Engagement Plan and regulatory status “compliant (under review)”, with Members fully acknowledging the concerns raised by the SHR around the management of the H&S incident, the timing of the NE and the associated regulatory compliance. Members confirmed a clear understanding of the potential outcomes from the regulatory review, and committed to fully engaging with the SHR to provide the necessary levels of assurance of learning from this experience, and with a view to demonstrating the NE as an exception to GWHA’s embedded robust governance and compliance culture.
- There were no data breaches or payments and benefits to report.
- 3.4 **SHR Regulatory Standards Compliance**
Report No.4 was considered, and the extensive evidence supporting the compliance self-assessment was acknowledged by Members as integral to the preparation of the 2021 Annual Assurance Statement. Notwithstanding the live NE reporting, Members were assured of accurate and appropriate assessment, agreeing regulatory compliance and non-material actions. Comment regarding the format/layout of the document was noted for review.
- 3.6 **GWEn Business Review**
Report No 5 was considered. Members reviewed GWEn’s business documents, approving unanimously the 2021/22 Business Plan (including the section 5.0 amendment), Budget and Service Level Agreement; and noting the potential interests in Board appointments for consideration at the planned review in August, in line with succession planning focus.
- 3.7 **MC Appraisals**
Report No.6 was considered. Full compliance against the appraisal framework was noted, and Members were reminded to complete the Board Performance Forms by 31/03/21 to ensure 100% regulatory and Rules compliance. Members considered the Chairperson’s recommendations, resolving to permit J Makar and Y Toda to stand for re-election, where appropriate.
- 3.8 **Freedom of information Policy Review**
Report No.7 was considered. The outcome of the systems audit “full assurance” was welcomed; and the revised Policy and Performance Indicators were approved in the context of the equalities, risk and compliance assessments.
- 4.0 Finance**
- 4.1 **Management Accounts to 31 January 2021**
Members considered Report No. 8, approving unanimously the Management Accounts. Members noted the impact of the global pandemic on services, planned maintenance, interest rates and surplus for the period, and acknowledged the strong financial position, including fully cashed backed assets and lender covenant compliance.
- 4.2 **Final Budget 2021/22**
Report No. 9 was considered and the final budget for 2021/22 was approved unanimously. Members

recognised the prudent planning, and agreed close monitoring of performance in the prevailing economic climate.

4.3 30 Year cashflow

Report No. 10 was considered, with Members recognising the challenges of forecasting in these unprecedented times. The 30-year cash flow was approved, with Members acknowledging strong current and future cash flow position.

SERVICES

5.0 Technical

5.1 Procurement Strategy

Members considered Report No. 11, approving the Procurement Strategy 2021-26, including the revised procurement guide, and the ambitious planned procurement activity for 2021-22 and summary 5-year plan.

5.1.1 PDP 2020/21 update and 2021/22 Draft Plan

Members considered Report No.12, noting progress against the 2020/21 PDP and approving the guideline 2021/22 Plan.

5.2 Procurement Report:

5.2.1 Fall Arrest Systems

Report No.13 was considered. Members noted the award of contract on a 3-year term (+1 +1 subject to KPI's³) in line with delegated authority, Procurement Policy and covid adjusted procedures, regulatory compliance, and 2020/21 budget provision.

6.0 Regeneration

6.1 Dover Street

Report No.14 was considered, with Members welcoming the January 2021 site start as a significant milestone.

6.2 BBH: 25 Burnbank Gardens

Report No.15 was considered, with Members noting progress, in particular planning approval granted 09/03/21.

6.3 Remodelling Projects

Report No.16 was considered. Members accepted the final account, agreed deduction of damages for late completion, and approved repayment of grant to GCC aligned to the under-spend in works costs.

OTHER BUSINESS

7.0 Any Other Urgent Business

There was no other business.

8.0 Items For Future Agendas

ICT Strategy Review and Compliance : 20/04/21

Major Repairs Policy: 20/04/21

Corporate Plan 2021/22

EWI⁴ Technical Appraisal

9.0 Date Of Next Meeting

MC Corporate 20 April 2021

CLOSE

³ Key Performance Indicators

⁴ External Wall Insulation

